

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE NAPA VALLEY COMMUNITY COLLEGE DISTRICT AND  
NAPA VALLEY COLLEGE FACULTY ASSOCIATION**

**CONDITIONS AND PRECAUTIONS TO BE MET TO ENSURE THE HEALTH AND SAFETY OF FACULTY  
WORKING ONSITE DURING THE COVID-19 PANDEMIC**

Pursuant to the Educational Employment Relations Act, the Napa Valley Community College District and the Napa Valley College Faculty Association agree as follows:

For the fall 2020 semester most teaching, counseling, and librarian faculty assignments will be conducted online through Distance Education Instruction and other district-approved online methods. When faculty are assigned in-person teaching, counseling or librarian duties during the fall 2020 semester, the District agrees to these additional provisions:

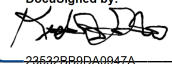
- a. Take into consideration social distancing guidelines and pedagogical needs within assigned classroom space when determining class cap/size reduction.
- b. Remove, arrange, and/or block off of furniture in classrooms to ensure adequate social distancing.
- c. Restore furniture in classrooms to appropriate distances at the end of each class day.
- d. Sanitize spaces and surfaces in classrooms after last use of classroom each day or prior to first use of classroom each day and provide necessary sanitation supplies and training to faculty to accommodate additional sanitizing between classes and/or student use per CDC guidelines for classroom instruction.
- e. Provide provision of barriers in office spaces or alternative locations to meet social distancing guidelines if on-campus service is required for counseling or librarian services.
- f. Office hours under Articles 6.2.2, 6.7 6, and 13.6 will be held online and scheduled with the supervising dean and noted on the syllabus.
- g. The District will commit to make its best efforts to acquire face coverings and other safety supplies as available.

In the event of a student's/students' refusal to meet the established health and safety standards (ie., refusal to wear the appropriate PPE or maintain appropriate social distance), the unit member may remove the student(s) from class or end the appointment. In the case of refusals to abide by established safety standards, the student(s) may be referred to the Office of Student Services as per the Student Code of Conduct.

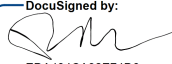
This agreement pertains to the fall 2020 semester and may only be modified by written agreement signed by both parties.

The District and Association agree to meet during the fall 2020 semester to further discuss these provisions as related to spring 2021 faculty assignments.

- A. This agreement does not preclude the negotiation of additional terms as part of the successor collective bargaining agreement.
- B. This agreement will be expire upon implementation.

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 Kristie Iwamoto  
 President, NVC Faculty Association

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 Ronald Kraft, Ph.D.  
 Superintendent/President

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 Date

06/01/2020